

Conditional Absence/College Visit Form

This form is to be used for vacation absences and college visits. This form must be completely filled out and returned to the principal's office at least one week prior to your approved absence.

Student's name

Date

Reason for Absence (For college visits, please include the school you are visiting and the parent/guardian that will be attending)

(date start absence)

(date return to school)

Period	Teacher Signature
1.	
2.	
3.	
4.	
5.	
6.	
7.	

Parent Signature

Date

For Conditional Absence Only:

Administrator Signature

Date

Office Use Only

___ Student has turned in vacation paper

___ Student has turned in signed verification from college