

MINUTES

REGULAR MEETING OF THE  
**SOUTH SPENCER COUNTY SCHOOL CORPORATION**  
BOARD OF SCHOOL TRUSTEES

July 13, 2015

VOL. 2015 NO. 7

SOUTH SPENCER COUNTY SCHOOL CORPORATION

Agenda of  
Regular Meeting of the  
Board of Education at the  
Lifetime Education Center  
321 So Fifth St.  
Rockport, IN 47635  
July 13, 2015

CALL TO ORDER: Meeting called to order by Steve Haaff,  
at 7:00 P.M.

ROLL:	Mr. Steve Haaff, President	Present
	Mr. Matt Bunner, Vice President	Present
	Mr. Barbara Tuley, Secretary	Present
	Mr. Scott Richard, Member	Present
	Mr. Derek Allen, Member	Present
	Mr. H. Mike Robinson, Superintendent	Present
	Mr. Eric Ayer, Attorney	Present

NEWS MEDIA:	Journal Democrat	Present
	Spencer County Leader	Present

REGULAR MEETING OF THE BOARD JULY 13, 2015 - 7:00 PM. IN THE BOARD ROOM OF THE A.H. KENNEDY LIFETIME EDUCATION CENTER.

2015-123     **CALL TO ORDER/PLEDGE OF ALLEGIANCE**

2015-124     **ADOPTION OF AGENDA**

The agenda of the July 13, 2015 regular Meeting of the Board of School Trustees was approved as presented with added consent item number 19. **(Pages 1 - 8 )**

Motion:       Matt Bunner  
Second:       Derek Allen  
Vote:           5-0

2015-125     **APPROVAL OF MINUTES**

The minutes of the June 8, 2015 Regular Meeting and Executive Session minutes of the Board was approved as presented. **(Pages 9 - 16)**

Motion:       Scott Richard  
Second:       Matt Bunner  
Vote:           5-0

2015-126     **SUPERINTENDENT'S REPORT**

- Congratulations 2015 Class 2A Baseball State Champions! Mr. Robinson noted articles in the Evansville Courier paper on July 5, 2015 about SE Indiana Team have 4 SSHS players and Coach Kuester named Coach of the Year. The other article talks about Coach Kuester and his Family.
- Taylor Market was named Class 2A Mental Attitude Winner. The IHSAA Executive Committee presented a \$1,000 scholarship to South Spencer High School in Taylor's name.
- School Registration: All current students can register online started July 7<sup>th</sup> - August 1<sup>st</sup>. Mr. Robinson has written a letter and Mr. Haaff will be sending a letter of support for the Time Warner Fiber Optics, high speed internet, for the Richland Area.
  - High School: New Students July 29<sup>th</sup> 8am-3pm and July 30<sup>th</sup> 10am-6pm  
Freshman Orientation – Aug 6<sup>th</sup> SSHS Auditorium @ 6pm
  - Middles School: July 30<sup>th</sup> 10am-6pm for new students and for any student that does not have computer access a computer will be set up for online registration.
  - Luce Elem: Starting July 27<sup>th</sup> and on parents can stop anytime between 8am-3pm. July 29<sup>th</sup> will be the only late hours 10am-6pm.  
Open House Aug 18<sup>th</sup> @ 6pm.
  - Rockport Elem: Aug 3<sup>rd</sup> 8am-2pm, Aug 4<sup>th</sup> 10am-6pm.  
Meet & Greet Aug 5<sup>th</sup> 6-7pm
- Rockport Elementary has been recommended as a recipient of the HEROES Initiative grant for the 2015-2016.
- In January 1965 South Spencer County School Corporation was formed. The Corporation is celebrating its 50<sup>th</sup> year anniversary. This coming 2015-2016 senior class will be the 50<sup>th</sup> class that has graduated from South Spencer.

2015-127

**RECOGNITIONS**

- Softball scoreboard – Coach Tara Compton was unable to attend so Tim Martin read a letter from her thanking Derek Allen, Rick Garrett, and Tim Martin for all their hard work they had done on getting the new scoreboard. Mr. Martin also recognized all softball scoreboard donors.

2015-128

**PRESENTATIONS**

- On behalf of the Spencer County Community Foundation Laura Harmon & Randy Haaff shared the news that the foundation has received an initial gift to establish a new charitable fund benefiting Joe Allen Hargis Athletic Field. The fund is an endowed fund established by Mr. Stan Boultinghouse, the Boultinghouse Family and numerous friends. This is set up in a way to forever provide support for the field. **(Page 17 )**

2015-129

**STATEMENTS FROM THE PUBLIC**

- David Hemmer had questions in regards to an agenda in the sale of or the donating of the LEC building. He recommends as a tax payer the school corporation try to recoup some money back. He feels by law it would have to be advertised for sale before it could be given away. Mr. Ayer spoke on the legal side and Mr. Haaff said there are no definite plans and would keep what he has said in mine.

2015-130

**STATEMENTS/CONCERNS OF THE BOARD**

- Mr. Haaff wanted to add the board has saved approx. \$250,000 in the past 6 months in revenue. That the board is looking at closing the LEC facility mainly because it has no benefits and the cost to leave open. The school needs to down size to reflect our student enrollment. He wants to make sure the public knows they will be asked what they want when it comes to making a decision about the building.

2015-131

**CONSENT ITEMS**

1. Approved the payroll claim dockets and claims numbered 660 to 803. **(Pages 18 – 29 )**
2. Approved the Treasurers financial report. **(Pages 30 - 35 )**
3. Approved the list of Volunteers as presented. **(Page 36 )**
4. Approved the lease agreement of Rm. #10 located at the A. H. Kennedy Lifetime Education Center to JobWorks Inc. for the term of \$475.00 per month, payable in advance, from August 1, 2015 to December 31, 2015. **(Pages 37 - 42)**
5. Approved the lease agreement of Rm. #8 located at the A. H. Kennedy Lifetime Education Center to St. Mary's Warrick Inc. for the term of \$425.00 per month, payable in advance, from August 1, 2015 to December 31, 2015. **(Pages 43 - 48)**
6. Approved to amend the lease approval with Billy Miller. This lease was approved last month for Rm.# 5 for a term of June 1, 2015 and end Aug 31, 2015. The amended approval will be for Rm.#6 and the term to be July 1, 2015 to Sept 30, 2015. **(Page 49 – 53)**
7. Approved to post a full-time, special need, teaching assistant position for the 2015-2016 school year for the SSMS. **(Page 54 )**

8. Accepted the resignation of Ami Yeager from her position as the 7<sup>th</sup> Grade Volleyball Coach and post the position. **(Page 55 )**
9. Accepted the resignation of Chelsea House from her position as the 8<sup>th</sup> Grade Volleyball Coach and post the position. **(Page 56 )**
10. Approved to allow the High School to spend \$289.00 from interest income monies from the checking account to renew the membership for the 2015-2016 Association membership in the Indiana Association of School Principals (IASP). **(Page 57)**
11. Approved the membership registration form and invoice for Indiana Small and Rural Schools Association, Inc. for School District / Educational Membership in the amount of \$400.00. **(Page 58 - 60 )**
12. Approved to move John Bell to SSMS as a Special Needs Assistant and post his position for Rockport Elementary. **(Page 61 )**
13. Approved the transfer of Jami Denham to SSMS as Title I Teacher and post a new Title I position for Rockport Elementary. **(Page 61 )**
14. Approved the transfer of Windy Owens ½ time Special Needs Teacher at Luce Elem to SSMS in conjunction with her current ½ time Title II Math Teacher. **(Page 61)**
15. Approved the resignation of Tyler Phillips as the Boys Golf Coach and post his position. **(Page 62 - 63 )**
16. Approved the resignation of David Grose as the Girls Soccer Coach and post his position. **(Page 64 - 65 )**
17. Approved the resignation of Michelle Luttrell as Luce Elementary Multimedia Support Specialist and post her position. **(Page 66 )**
18. Approved the resignation of Sarah Blubaum as the ECA Treasurer/Secretary at South Spencer High School and post her position. Her last day will be July 16, 2015. **(Page 67 - 68)**
19. Approved the resignation of Kristina Lindsey as sponsors of the SSMS cheerleaders and post her position.

Motion: Scott Richard  
 Second: Barbara Tuley  
 Vote: 5-0

2015-132

**OLD BUSINESS OF THE BOARD**

1. Amended the approval from last month board meeting for the 6<sup>th</sup>-8<sup>th</sup> textbooks list presented to replace the Social Studies classroom sets with the electronic version at a cost to the student of \$6 to \$9 more depending on grade level. **(Page 69 )**

Motion: Derek Allen  
 Second: Scott Richard  
 Vote: 5-0

2. Amended the approval from last month board meeting for the 2015-2016 SSSHS Handbook to correct the requirements for immunizations and two incorrect names. **(Page 70 - 72 )**

Motion: Matt Bunner  
 Second: Derek Allen  
 Vote: 5-0

2015-133 **DISCUSSION ITEMS**

2015-134 **ADMINISTRATIVE RECOMMENDATIONS**

PERSONNEL RECOMMENDATIONS

1. Upon the recommendation of the Superintendent, approved Cara Matthews as the Spell Bowl Coach for the South Spencer High School. **(Pages 73 )**

Motion: Scott Richard  
Second: Barbara Tuley  
Vote: 5-0

2. Upon the recommendation of the Superintendent, approved to change the job description of Director of Technology, Facilities, and Transportation to Director of Technology and Facilities as presented. Approved to change the job description of Transportation Supervisor to Director of Transportation as presented with an annual salary of \$45,000 pro-rated for the remainder of 2015. **(Pages 74 - 80 )**

Motion: Barbara Tuley  
Second: Matt Bunner  
Vote: 5-0

3. Upon the recommendation of the Superintendent, approved to increase Elizabeth Winkler hours from 3 hours per day to 5 hours per day effective at the beginning of the 2015-2016 school year. **(Page 81 )**

Motion: Derek Allen  
Second: Scott Richard  
Vote: 5-0

2015-135 **NEW BUSINESS OF THE BOARD**

1. Upon the recommendation of the Superintendent, approved the textbook fees at Luce Elementary for the 2015-2016 school year as follows: **(Pages 82)**

❖ KG:	\$27.00
❖ 1 <sup>st</sup> Grade:	\$40.00
❖ 2 <sup>nd</sup> Grade:	\$39.00
❖ 3 <sup>rd</sup> Grade:	\$105.00
❖ 4 <sup>th</sup> Grade:	\$105.00
❖ 5 <sup>th</sup> Grade:	\$120.00

*\*Note the 3<sup>rd</sup>-5<sup>th</sup> grade have an iPad charge of \$50, as well as ISTEP prep consumable materials of \$20.*

Motion: Matt Bunner  
Second: Derek Allen  
Vote: 5-0

2. Upon the recommendation of the Superintendent, approved the textbook fees at Rockport Elem. School for the 2015-2016 school year as follows: **(Page 83-88)**

- ❖ KG: \$50.00
- ❖ 1<sup>st</sup> Grade: \$45.00
- ❖ 2<sup>nd</sup> Grade: \$54.00
- ❖ 3<sup>rd</sup> Grade: \$105.00
- ❖ 4<sup>th</sup> Grade: \$115.00
- ❖ 5<sup>th</sup> Grade: \$120.00

Motion: Scott Richland  
 Second: Matt Bunner  
 Vote: 5-0

- 3.** Upon the recommendation of the Superintendent, approved the textbook fees at SSMS for the 2015-2016 school year as follows: **(Page 89 - 9 )**

- ❖ 6<sup>th</sup> Grade: \$116.00 - \$130.00
- ❖ 7<sup>th</sup> Grade: \$116.50 - \$135.50
- ❖ 8<sup>th</sup> Grade: \$118.00 - \$131.50

Motion: Derek Allen  
 Second: Scott Richard  
 Vote: 5-0

- 4.** Upon the recommendation of the Superintendent, approved the 2016 Budget Calendar as presented. **(Page 92 )**

Motion: Barbara Tuley  
 Second: Scott Richard  
 Vote: 5-0

- 5.** Upon the recommendation of the Superintendent, approved to accept the firm bid prices for bread products from Sara Lee Bakery for the 2015-2016 school year, as presented. **(Page 93 - 96 )**

Motion: Matt Bunner  
 Second: Derek Allen  
 Vote: 5-0

- 6.** Upon the recommendation of the Superintendent, approved to accept the escalator bid prices for milk products from Prairie Farms for the 2015-2016 school year, as presented. **(Page 93 - 96 )**

Motion: Barbara Tuley  
 Second: Matt Bunner  
 Vote: 5-0

- 7.** Upon the recommendation of the Superintendent, approved to accept the Charging Policy for Corporation School Lunches, as presented. **(Pages 97 )**

Motion: Scott Richard  
 Second: Barbara Tuley  
 Vote: 5-0

- 8.** Upon the recommendation of the Superintendent, approved the service contract agreement between South Spencer County School Corporation and Administrator Assistance as presented, for the purpose of to help prepare for 2016 Budget in the amount of \$5,000. **(Pages 98 - 99)**

Motion: Scott Richard  
Second: Barbara Tuley  
Vote: 5-0

9. Upon the recommendation of the Superintendent, approved additions & changes to Luce Elementary Handbook 2015-2016 as presented. **(Pages 100-138)**

Motion: Derek Allen  
Second: Matt Bunner  
Vote: 5-0

10. Upon the recommendation of the Superintendent, approved as presented the request to increase After School prices at Luce Elementary and to add a late pick up fee. **(Page 139)**

Motion: Matt Bunner  
Second: Derek Allen  
Vote: 5-0

11. Upon the recommendation of the Superintendent, approved the South Spencer High School character committee recommendation to implementing a nominal service requirement for students during the 2015-2016 school year which would consist of a minimum of two verified hours for each student for the school year. **(Page 140)**

Motion: Scott Richard  
Second: Barbara Tuley  
Vote: 5-0

12. Upon the recommendation of the Superintendent, approved additions and changes to Rockport Elementary Parent/Student Handbook 2015-2016 as presented. **(Pages 141-202)**

Motion: Derek Allen  
Second: Scott Richard  
Vote: 5-0

2015-136

**INFORMATION ITEMS**

These were written reports to the Board.

1. Technology Report **(Pages 203-206 )**
2. Maintenance Report **(Pages 207-232 )**
3. Transportation Report **(Page 233 )**

2015-137

**MISCELLANEOUS**

2015-138

**NEXT MEETING DATE**

The next Regular Meeting of the Board will be Monday, August 10, 2015 at 7:00 PM in the Board Room of the A. H. Kennedy Lifetime Education Center.

2015-139

**ADJOURNMENT**

Motion: Derek Allen  
Second: Matt Bunner  
Vote: 5-0  
Time: 7:30pm



2015-140      **DOCUMENT SIGNING**

Note: There will be an executive session at 6:00 PM in the corporation conference room of the superintendent's office, 321 S. 5<sup>th</sup> St. prior to the regular meeting. The purpose of the executive session is in accordance with the I.C.5-14-1.5-6 (b) (1).