

MINUTES

REGULAR MEETING OF THE
SOUTH SPENCER COUNTY SCHOOL CORPORATION
BOARD OF SCHOOL TRUSTEES

MAY 12, 2014

VOL. 2014 NO. 5

SOUTH SPENCER COUNTY SCHOOL CORPORATION

Minutes of
Regular Meeting of the
Board of Education at the
Lifetime Education Center
321 So Fifth St.
Rockport, IN 47635
May 12, 2014

CALL TO ORDER: Meeting called to order by Jeff Roberts,
at 7:00 P.M.

ROLL:	Mr. Jeff Roberts, President	Present
	Mr. David Hemmer, Vice President	Present
	Mr. Barbara Tuley, Secretary	Present
	Mr. George Schwoeppe, Member	Present
	Mr. Derek Allen, Member	Present
	Mrs. Candis Haskell, Superintendent	Present
	Mr. Eric Ayer, Attorney	Present

NEWS MEDIA:	Journal Democrat	Present
	Spencer County Leader	Present

REGULAR MEETING OF THE BOARD – MAY 12, 2014 - 7:00 PM. IN THE BOARD ROOM OF THE A.H. KENNEDY LIFETIME EDUCATION CENTER.

2014-078 **CALL TO ORDER/PLEDGE OF ALLEGIANCE**

The meeting was called to order by School Board President, Jeff Roberts. He welcomed everyone to the meeting and they all stood for the Pledge of Allegiance.

2014-079 **ADOPTION OF AGENDA**

The agenda of the May 12, 2014 regular Meeting of the Board of School Trustees be approved was presented.

Motion: George Schwoeppe

Second: David Hemmer

Vote: 5 – 0

2014-080 **APPROVAL OF MINUTES**

The minutes of the April 14, 2014 Regular Meeting and Executive Session minutes of the Board were approved as presented.

Motion: Barbara Tuley

Second: Derek Allen

Vote: 5 – 0

2014-081 **SUPERINTENDENT'S REPORT**

- ❖ Just a reminder that Rockport Elementary School will have its first ever 5K Fun Run/Walk on Saturday, May 17th from 10:00 AM – 1:00 PM held at the City Park.
- ❖ Graduation will take place on Saturday, May 24th in the SSHS gymnasium at 11:00 AM

2014-082 **RECOGNITIONS**

1. Volunteer of the Year 2013-2014
 - ❖ Rockport Elementary – Kristin Lampkins
 - ❖ Luce Elementary - Elizabeth Winkler
 - ❖ SSMS – Brian Burns
 - ❖ SSHS – Scott Richards

2. Students of the Month:

SSMS Stars 2013- 2014

October	6 th Grade:	Natalie Vaughan and Abe Stone
	7 th Grade:	Ashton Rasor and Logan Risse
	8 th Grade:	Kaitlyn Waters and Logan Payne
November	6 th Grade:	Jenna Hall and Wil Madison
	7 th Grade:	Maria Teniente and Eli Grose
	8 th Grade:	Jasmine Turner and Spencer Kirchgessner
December	6 th Grade:	Jenna Lauer and Nolan Durnil
	7 th Grade:	Grace Zambrano and Hunter Harrison
	8 th Grade:	Summer Parker and Zachary Kinder
January	6 th Grade:	Breanna Adamson and Ethan Peech
	7 th grade:	Cali Woodburn and Blake Bartlett
	8 th Grade:	Amber Tharp and Noah Yeager
February	6 th Grade:	Alli Trogden and Nolan Harris
	7 th Grade:	Haylee Light-Autry and Kenny Furness
	8 th Grade:	Kelley Ludwig and Natasha Hart
March	6 th Grade:	Darby Farina and Bryton McCrary
	7 th Grade:	Allie Schreiber and Stephen Kessner
	8 th Grade:	Rhiana Fantini and Josh Marksberry
April	6 th Grade:	Brooklyn Hadley and Chase Howell
	7 th Grade:	Baylee Kirchgessner and Sean Kaufman
	8 th Grade:	Missy Miller and Walker Jewell
May	6 th Grade:	Audrey Houghton and Aiden Midkiff
	7 th Grade:	Jade Yeager and Sam Cummings
	8 th Grade:	Bonnell Sumbles and Collin Stewart

❖ SSHS 2013-2014 Student of the Month recipients were as follows:

October

- Seniors – Kara Kraus / Tyler Forston
- Juniors – Mackenzie Dohoney / Kai Horn
- Sophomores – Claire Roberts / Evan Dartt
- Freshmen – Maria Rust / Kaden Kraus

November

- Seniors – Morgan Taylor / Davis Jeffries
- Juniors – Shelby Adkins / Dallas Barnes
- Sophomores – Rachel Lindsey / Trent Lehr
- Freshmen – Giselle Acosta / Jestin Lauer

December

- Seniors – Brooke Small / Mason Stephens
- Juniors – Decca Englehardt / Colin Decker
- Sophomores – Grace Kirkpatrick / Grant Allen
- Freshmen – Rianna Schwartz / Caleb Helms

February

- Seniors – Sarah Lindsey / Ben Wathen
- Juniors – Nicole Damm / Kody Lopez
- Sophomores – Hannah Zambrano / Tanner Wathen
- Freshmen – Ashley Kenney / Wil Cox

March

- Seniors – Anna Beth DeWeese / Simon Owens
- Juniors – Katelyn Wead / Tyler Maier
- Sophomores – Megan Holbrook / Dalton Clark
- Freshmen – Madison Melton / Josh Bowlds

April

- Seniors – Nicole Rose / Dakota Risse
- Juniors – Lindsey Clark / Steven Durbin
- Sophomores – Katharina Stehr / Austin Miller
- Freshmen – Brittany Payne / Jacob Huff

3. 4 Star School status – Luce Elementary and South Spencer High School again this school year. Congratulations to the staff and students for continued excellence.
4. South Spencer High School Supermileage Team has completed their 10th year of competition this year and was again extremely successful in several areas of the competition. This year the team consisted of the following students: Tyler Forston, Keith Miller, Dustin Epperson, Adam Roth, Taylor Vanover, Cody Bickel and Joel Hayes.
Congratulations to these students and a huge thank you to their sponsors.
5. South Spencer High School Archery Team advanced to the National Competition that took place in Louisville, KY this past weekend where they scored a combined total of 3181 which is their highest score of the season. For a first year Archery Club the students have worked very hard and had a very successful season.
6. South Spencer Schools have been chosen to participate in *State Public Health Actions* School Wellness Grant

2014-083 **PRESENTATIONS**

- Gary Bentley – proposal for the land behind the LEC (did not show up)

The recommendation of the Superintendent to authorize corporation attorney Eric Ayer to research the legality of donating real estate to another organization without compensation was tabled.

Motion: David Hemmer
Second: George Schwoeppe
Vote: 5 – 0

- Jim Thompson with Gibraltar Designs, Inc. presented a follow up on the facility study that was conducted.
- Steve Wittenauer with Administrator Assistance Co. discussed working with the HS Gym Project as well as working to develop a strategic plan.

2014-084 **STATEMENTS FROM THE PUBLIC**

None

2014-085 **STATEMENTS/CONCERNS OF THE BOARD**

None

2014-086 **CONSENT ITEMS**

1. Approved the payroll claim docket and accounts payable claims numbered 402 to 515.
2. Approved the Treasurers financial report.
3. Approved the list of volunteers as presented.
4. Approved the overnight transportation request for the SSHS Girls Basketball Team to attend a team camp at Indiana State University, June 21-22, 2014.
5. Approved the out of state transportation request for Rockport Elementary 2nd grade to visit the Owensboro Museum on May 20, 2014.
6. Accepted the retirement of David Horn from his position as a custodian at SSHS, effective May 8, 2014.
7. Accepted the resignation of Barbara Dilger from her position as a cook at SSMS, effective at the end of the 2013-14 school year; and post the position.
8. Accepted the retirement of Lisa Turner from her position as Academic Team Coordinator for SSMS, effective at the end of the 2013-14 school year.
9. Accepted the resignation of Gwendolyn Pugh from her position as a Special Needs Aide at SSHS effective at the end of the 2013-14 school year; and post the position.
10. Approved the 2014-2015 Student Accident Insurance Renewal between South Spencer County School Corporation and Student Assurance Services Inc.

11. Accepted the retirement of Doris Meece from her position as a School Bus Driver effective at the end of the 2013-14 school year.
12. Accepted the retirement of the following people from their certified positions, effective with the commencement of the 2013-14 school year.
 - Steve Haaff
 - Sandy Kincaid
 - Rhonda Nelson
13. Accepted the resignation of Tom Rush from his position as a regular route bus driver, effective at the end of the 2013-14 school year; and post the position.

Motion: Derek Allen
 Second: George Schwoeppe
 Vote: 5 – 0

2014-087

OLD BUSINESS OF THE BOARD

1. Upon the recommendation of the Superintendent, approved to change the pay rate for the previously posted position for interior bus cleaners; to match the hourly rate of the exterior bus cleaners at \$12.30 per hour.

Motion: David Hemmer
 Second: Barbara Tuley
 Vote: 5 – 0

2. Second reading of NEOLA Bylaws and Policies: Volume 26 No. 1, December 2013

Bylaws

REVISED

- 0150.1 Board of Finance

Policies

REVISED

- 3131 Reduction in Force (RIF) (Professional Staff)
- 3362 Anti-Harassment (Professional Staff)
- 3419.01 Privacy Protections of Self-Funded Group Health Plans (Professional Staff)
- 3419.02 Privacy Protections of Fully Insured Group Health Plans (Professional Staff)
- 3430.01 Family & Medical Leaves of Absence (Professional Staff)
- 4362 Anti-Harassment (Support Staff)
- 4419.01 Privacy Protections of Self-Funded Group Health Plans (Support Staff)
- 4419.02 Privacy Protections of Fully Insured Group Health Plans (Support Staff)
- 4430.01 Family & Medical Leaves of Absence (Support Staff)

- 5111 Determination of Legal Settlement & Eligibility for Enrollment of Students without Legal Settlement in the Corporation (Students)
- 5517 Anti-Harassment (Students)
- 5517.01 Bullying (Students)
- 5630.01 Use of Seclusion & Restraint with Students (Students)
- 6144 Investment Income (Finances)
- 6151 Bad Checks & Uncollectable Debts (Finances)
- 6152 Student Fees & Charges
- 7217 Possession of Firearms & Weapons by Visitors (Property)
- 8510 Wellness (Operations) - *tabled*

NEW

- 1630.01 Family & Medical Leaves of Absence (Administration)
- 1662 Anti-Harassment (Administration)
- 7510.01 Use of Corporation Physical Fitness Facilities (Property)

Motion: George Schwoeppe
 Second: Derek Allen
 Vote: 5 – 0

2014-088 **DISCUSSION ITEMS**

With the beginning of the 2014-2015 school year, the emergency procedures guide should include the process to be taken when attending soccer events at Honey Creek or baseball events at Joe Hargis Field.

2014-089 **ADMINISTRATIVE RECOMMENDATIONS**

PERSONNEL RECOMMENDATIONS

1. Upon the recommendation of the Superintendent, approved the following teachers & assistants for the summer school programs:

A. SSHA

- i. Band Director: Greg Keith
 - Guard Inst. – Christine Bunch
 - Percussion – Jesse Harmon, Christian Potts, Curtis Turner
 - Brass and Visual – Faril Bunner
 - Woodwind and Visual – Rob Cason
- ii. Summer Agriculture: David Taylor

Motion: Barbara Tuley
 Second: David Hemmer
 Vote: 5 – 0

2. Upon the recommendation of the Superintendent, approved employ Carolyn McGinnis as Prom Co-Sponsor, receiving ½ of the designated stipend.

Motion: George Schwoeppe

Second: Barbara Tuley

Vote: 5 – 0

3. Upon the recommendation of the Superintendent, approved to employ Jodie Price for the position of Elementary Nature Center Sponsor at Rockport Elementary School, effective with the 2014-15 school year.

Motion: Derek Allen

Second: David Hemmer

Vote: 5 – 0

4. Upon the recommendation of the Superintendent, approved to transfer Jennifer Eble from the Title II teaching position to a full-time elementary position at Rockport Elementary School at the start of the 2014-2015 school year.

Motion: David Hemmer

Second: Derek Allen

Vote: 5 – 0

5. Upon the recommendation of the Superintendent, approved to employ Tammy Small to clean the exterior of the school buses beginning June 2, 2014 and work for a maximum of 15 days.

Motion: David Hemmer

Second: Derek Allen

Vote: 5 – 0

6. Upon the recommendation of the Superintendent, approved to employ Katrina Baumeister to clean the interior of the school buses beginning June 2, 2014 and work for a maximum of 15 days.

Motion: George Schwoeppe

Second: Derek Allen

Vote: 5 – 0

7. Upon the recommendation of the Superintendent, approved to employ Beverly Keown to clean the interior of the school buses beginning June 2, 2014 and work a maximum of 15 days.

Motion: George Schwoeppe

Second: Derek Allen

Vote: 5 – 0

8. Upon the recommendation of the Superintendent, approved to appoint Steve O'Brien as a volunteer assistant for the Boys Basketball team at SSHS.

Motion: George Schwoeppe
Second: Barbara Tuley
Vote: 5 – 0

9. Upon the recommendation of the Superintendent, approved to transfer Gayle Bittel from her position as a full time cook at SSMS to the open full time cook position at Luce Elementary School, effective at the beginning of the 2014-15 school year; and post the Middle School position.

Motion: David Hemmer
Second: Derek Allen
Vote: 5 – 0

2014-90 **NEW BUSINESS OF THE BOARD**

1. Upon the recommendation of the Superintendent, approved the Request for Conditional Waiver of Penalty for Loss of Instructional Day Application to be made to the Indiana Department of Education.

Motion: David Hemmer
Second: George Schwoeppe
Vote: 5 – 0

2. Upon the recommendation of the Superintendent, approved the job description for the position of Custodian – Bus Route Driver and post this position.

Motion: David Hemmer
Second: George Schwoeppe
Vote: 5 – 0

3. Upon the recommendation of the Superintendent, approved the revised job description for the position of Guidance Secretary at South Spencer High School.

Motion: David Hemmer
Second: George Schwoeppe
Vote: 5 – 0

4. First reading of the NEOLA Guidelines & Forms: Volume 26 No. 1, December 2013

Guidelines

REVISED

- 3362 Anti-Harassment (Professional Staff)
- 3419.01 Privacy Protections of Self-Funded Group Health Plans (Professional Staff)
- 3430.01 Family & Medical Leaves of Absence (Professional Staff)
- 3430.01B FMLA Recordkeeping requirements (Professional Staff)
- 4362 Anti-Harassment (Support Staff)
- 4419.01 Privacy Protections of Self-Funded Group Health Plans (Support Staff)
- 4430.01 Family & Medical Leaves of Absence (Support Staff)
- 4430.01B FMLA Recordkeeping requirements (Support Staff)
- 5517 Anti-Harassment (Students)
- 5517.01 Bullying (Students)

NEW

- 1630.01 Family & Medical Leaves of Absence (Administration)
- 1630.01B FMLA Recordkeeping requirements (Administration)
- 1662 Anti-Harassment (Administration)
- 1662A Reporting Threatening and/or Intimidating Behaviors (Administration)

Forms

- 1662 F1 Report of Harassment
- 1662 F2 Alleged Harassment Investigation Report

B. OTHER

2014-091

INFORMATION ITEMS

These were written reports to the Board.

1. Technology Report
2. Maintenance Report
3. Transportation Report
4. Food Service Report

2014-092

MISCELLANEOUS

None

2014-093 **NEXT MEETING DATE**

The next Regular Meeting of the Board will be Monday, June 9, 2014 at 7:00 PM in the Board Room of the A. H. Kennedy Lifetime Education Center. There will be a reception honoring this years retirees at 6:30 PM, prior to the regular board meeting.

2014-094 **ADJOURNMENT**

Motion: George Schwoeppe

Second: Derek Allen

Vote: 5 – 0

Time: 8:25 PM

2014-095 **DOCUMENT SIGNING**

Note: There will be an executive session at 5:30 PM in the corporation conference room of the superintendent's office, 321 S. 5th St. prior to the regular meeting. The purpose of the executive session is in accordance with the I.C.5-14-1.5-6 (b) (1).