

MINUTES

REGULAR MEETING OF THE  
**SOUTH SPENCER COUNTY SCHOOL CORPORATION**  
BOARD OF SCHOOL TRUSTEES

JULY 12, 2010

VOL. 2010 NO. 7

SOUTH SPENCER COUNTY SCHOOL CORPORATION

Minutes of  
Regular Meeting of the  
Board of Education at the  
Lifetime Education Center  
321 So Fifth St.  
Rockport, IN 47635  
July 12, 2010

CALL TO ORDER: Meeting called to order by Board Vice President,  
Mrs. Jane Whitney at 7:00 P.M.

ROLL:	Mr. Chris Brown, President	Absent
	Mrs. Jane Whitney, Vice President	Present
	Mr. David Hemmer, Secretary	Present
	Mr. Jim Boyer, Member	Absent
	Mr. Jeff Roberts, Member	Present
	Mr. H. Mike Robinson, Superintendent	Present
	Dr. Lee Gold, Assistant Superintendent	Present
	Mr. Eric Ayer, Attorney	Present

NEWS MEDIA:	Journal Democrat	Present
	Spencer County Leader	Present

REGULAR MEETING OF THE BOARD – JULY 12, 2010- 7:00 PM. IN THE BOARD ROOM OF THE A.H. KENNEDY LIFETIME EDUCATION CENTER.

2010-114 **CALL TO ORDER/PLEDGE OF ALLEGIANCE**

2010-115 **ADOPTION OF AGENDA**

The agenda of the July 12, 2010 regular Meeting of the Board of School Trustees was approved as presented with added inserts.

Motion: David Hemmer

Second: Jeff Roberts

Vote: 3-0

2010-116 **APPROVAL OF MINUTES**

The minutes of the June 14, 2010 Regular Meeting and Executive Session minutes of the Board were approved as presented.

Motion: Jeff Roberts

Second: David Hemmer

Vote: 3-0

2010-117 **SUPERINTENDENT'S REPORT**

Mr. Robinson welcomed everyone and appreciates their interest in South Spencer County School Corporation. He reported maintenance projects are progressing nicely. The following items were reported:

- Summer school begins July 26<sup>th</sup> with times varying for each school.
- Kids First Festival on Aug. 4<sup>th</sup> at Rockport Elementary 5:00- 7:00
- Cliff Hagan Boy's and Girl's club very close to meeting funding goal for the year.
- Tuesday, August 10<sup>th</sup> first day of school for prep- teachers
- Wednesday, August 11<sup>th</sup> first full day for students

2010-118 **RECOGNITIONS**

None

2010-119 **PRESENTATIONS**

- Energy Audit Report E-Max – Andrew Susemichel

2010-120 **STATEMENTS FROM THE PUBLIC**

None

2010-121 **STATEMENTS/CONCERNS OF THE BOARD**

None

2010-122 **CONSENT ITEMS**

1. Approved the payroll claim docket and claims numbered 847- 984.
2. Approved the Treasurer's Financial Report.
3. Approved the lease agreement as presented, between South Spencer County School Corporation and Pike Warrick WIC program.
4. Approved the list of volunteers as presented.
5. Approved the revised job description for SSHS principal's Secretary and Bookkeeper.
6. Approved the releasing of Ryan Bray from the position of Color Guard director for South Spencer High School band.
7. Accepted the resignation of Heath Grose from the position of Special Needs assistant at Rockport Elementary effective immediately, and post the position.
8. Accepted the resignation of David Kruse from the position of girl's Golf Coach at South Spencer High School effective immediately, and post the position.

Motion: David Hemmer

Second: Jeff Roberts

Vote: 3-0

2010-123 **OLD BUSINESS OF THE BOARD**

1. Upon the recommendation of the Superintendent, approved A&A Mechanical Service Inc. as the contractor to complete the HVAC Commissioning Remediation Scope of work at SSMS as proposed by the Steftenagel Group.

Motion: Jeff Roberts

Second: David Hemmer

Vote: 3-0

2. Second reading of NEOLA Bylaws and Policies Volume 22, Number 2, March 2010

**Bylaws**

**REVISED**

- 167.1 Conduct

**Policies**

**NEW**

- 2260.01 Sec. 504/ADA Prohibition against Discrimination based on disability
- 3122.02 Nondiscrimination based on genetic information of the employee (Professional)
- 4122.02 Nondiscrimination based on genetic information of the employee (Support Staff)

- 5335 Care of Students with Chronic Health Conditions (Students)

**REVISED**

- 3160 Physical Examination (Professional Staff)
- 3362 Anti Harassment (Professional Staff)
- 3419.01 Privacy Protections of self-funded Group Health Plans (Professional Staff)
- 3419.02 Privacy Protections of self-funded Group Health Plans (Professional Staff)
- 3430.01 Family and Medical Leaves of Absence (Professional Staff)
- 4160 Physical Examination (Support Staff)
- 4362 Anti- Harassment (Support Staff)
- 4419.01 Privacy Protections of self-funded group Health Plans (Support Staff)
- 4419.02 Privacy Protections of fully insured Group Health Plans (Support Staff)
- 4430.01 Family & Medical Leaves of Absences (FMLA) (Support Staff)
- 5517 Anti- Harassment (Students)
- 8120 Volunteers (Operations)

**REVISED SPECIAL MAILING**

- 3215 Use of Tobacco by Professional Staff- Tabled
- 4215 Use of Tobacco by Support Staff-Tabled
- 5512 Use of Tobacco- Tabled
- 7434 Use of Tobacco on School Premises- Tabled

Motion: David Hemmer

Second: Jeff Roberts

Vote: 3-0

2. Upon the recommendation of the Superintendent, approved not filling the following ECA positions for the 2010-2011 school year:

- Boys Varsity Basketball Assistant 1
- Girls Varsity Basketball Assistant 1
- Middle School Boys Basketball Helper 1
- Middle School Girls Basketball Helper 1
- Girls Elementary Basketball 1
- Boy's Elementary Basketball 1
- Varsity Football Assistant 1
- Middle School Football Helper 1
- Varsity Baseball Assistant 1
- Varsity Softball Assistant 1

Motion with removal

Motion: Jeff Roberts

Second: David Hemmer

Vote: 3-0

2010-124 **DISCUSSION ITEMS**

Posting a part-time Nurses position

Motion: David Hemmer

Second: Jeff Roberts

Vote: 3-0

2010-125 **ADMINISTRATIVE RECOMMENDATIONS**

PERSONNEL RECOMMENDATIONS

1. Upon the recommendation of the Superintendent, approved to employ Abbie Lawalin as Guidance Counselor at South Spencer Middle School for the 2010-2011 school year- (196 days) and post the position of ½ time Art teacher at SSMS and ½ time Art teacher at SSHS.

Motion: Jeff Roberts

Second: David Hemmer

Vote: 3-0

2. Upon the recommendation of the Superintendent, approved to employ Sharon Helms as Student Council Sponsor at South Spencer Middle School for the 2010-2011 school year.

Motion: David Hemmer

Second: Jeff Roberts

Vote: 3-0

3. Upon the recommendation of the Superintendent, approved to employ Rebecca Birchler as a regular route bus driver for the 2010-2011 school year.

Motion: Jeff Roberts

Second: David Hemmer

Vote: 3-0

4. Upon the recommendation of the Superintendent, approved to employ David Grose for South Spencer High School girl's Varsity Soccer Coach for the 2010-2011 school year.

Motion: David Hemmer

Second: Jeff Roberts

Vote: 3-0

5. Upon the recommendation of the Superintendent, approved to employ Ted Guidry as part time dish washer at South Spencer High School for the 2010-2011 school year.

Motion: David Hemmer

Second: Jeff Roberts

Vote: 3-0

6. Upon the recommendation of the Superintendent, approved the following band assistant for Summer school:

- Dustin Mason- Color Guard Director

Motion: Jeff Roberts

Second: David Hemmer

Vote: 3-0

7. Upon the recommendation of the Superintendent, approved to employ Wendy Taylor as Assistant Volleyball coach at South Spencer High School for the 2010-2011 school year.

Motion: David Hemmer

Second: Jeff Roberts

Vote: 3-0

## 2010-126 **NEW BUSINESS OF THE BOARD**

1. Approved the revised NEOLA GUIDELINES, Vol. 22 No. 2, March 2010, as presented.

- 2260 B – Complaint procedures for non-discrimination
- 2260.01A – Prohibition against discrimination based on disability
- 2260.01B – Complaint and due process procedures
- 3362 – Anti- Harassment (Professional Staff)
- 3430.01- FMLA Leave (Professional Staff)
- 4362- Anti- Harassment (Support Staff)
- 4430.01- FMLA Leave (Support Staff)
- 5320- Immunization of students in school (Students)
- 5517- Anti- Harassment (Students)
- 8330- Student Records (Operations)

Motion: Jeff Roberts

Second: David Hemmer

Vote: 3-0

2. Upon the recommendation of the Superintendent, approved to accept the firm bid of \$0.195 for skim white milk and \$0.201 for flavored skim milk submitted by Prairie Farms Dairy on June 23, 2010.

Motion: David Hemmer

Second: Jeff Roberts

Vote: 3-0

3. Upon the recommendation of the Superintendent, approved to transfer a Rainy Day Fund in accordance with the I.C. 36-1-8-5.1 as presented.

Motion: David Hemmer  
Second: Jeff Roberts  
Vote: 3-0

4. Upon the recommendation of the Superintendent, approved the Reduction of Appropriations due to un-obligated balances.

Motion: Jeff Roberts  
Second: David Hemmer  
Vote: 3-0

## **B. OTHER**

### 2010-127 **INFORMATION ITEMS**

These were written reports to the Board.

1. Web Log Report
2. Technology Report
3. Maintenance Report
4. Transportation Report
5. Food Service Report

### 2010-128 **MISCELLANEOUS**

#### 2010-129 **NEXT MEETING DATE**

The next Regular Meeting of the Board will be Monday, August 9, 2010 at 7:00 PM in the Board Room of the A. H. Kennedy Lifetime Education Center.

### 2010-130 **ADJOURNMENT**

Motion: David Hemmer  
Second: Jeff Roberts  
Vote: 3-0

Time: 8:15 P.M.

### 2010-131 **DOCUMENT SIGNING**

Note: There will be an executive session at 6:00 PM in the corporation conference room of the superintendent's office, 321 S. 5<sup>th</sup> St. prior to the regular meeting. The purpose of the executive session is in accordance with the I.C.5-14-1.5-6 (b) (1).